

# Communities of Color Nonprofit Stabilization Fund

CONNECTICUT



# CCNNSF

COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

---

FY2024 (2023-2024)

# Background

---

## **Hartford Foundation for Public Giving Fiscal Year 2024 Budget:**

Hartford Foundation for Public Giving has allocated \$1 million for the Communities of Color Nonprofit Stabilization Fund (CCNSF)

### **Purpose:**

To build the capacity of the nonprofits in the Greater Hartford Region of Connecticut serving majority Asian, Latino and/or Black communities, in recognition of the fact that organizations led by people of the community are best equipped to meet the needs of their clients.

To promote collaborative learning among Community Based Organization leaders.



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# Eligible Nonprofits

---

- Have tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and a history of at least three years as an incorporated nonprofit
- Be in current registration with the Connecticut State Department of Consumer Protection Charities Unit
- Be a Connecticut-based, direct service org serving primarily residents of Greater Hartford Region
- Experience/currently serving communities w/ 51%+ people of color
- Is led by a chief executive officer who is Hispanic, Indigenous, African American, or Asian/Pacific-American, and/or is governed by a board with a majority of members who are Hispanic, Indigenous, African American, or Asian/Pacific American



# Eligible Nonprofits Continued

---

- Organizational budget: \$75,000-\$2 million
- Commitment to equal employment opportunities
- Demonstrated commitment to racial equity and addressing structural barriers that limit opportunity for people of color
- Commitment/capacity for culturally competent services
- Please note: Organizations that utilize fiscal sponsors/conduits are not eligible



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# Organization Budget Rewards/Funding Requests

---

With the approval of your proposal, CCNSF will make awards as follows:

From

- **\$10,000 - \$20,000** for organizations with budgets ranging from **\$75,000 - \$150,000**;
- Up to **\$35,00** for organizations with budgets from **\$150,00 - \$500,000**;
- Up to **\$45,000** for organizations with budgets from **\$500,001 to \$2 million**.

Community-based organizations with budgets over \$2 million are **NOT** eligible to apply.



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# Eligible Capacity Building Projects

---

- Management information systems design & development
- Financial management & planning
- Evaluation & outcomes system development
- Leadership development
- New program planning & development
- Strategy & organizational development
- Collaboration & strategic alliances



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# CCNSF Applications moved ONLINE!

---

- CCNSF application has moved completely online
- We are NO LONGER accepting paper submissions
- The applications are posted on CCNSF's website:  
<https://www.ctccnsf.org>



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# TAKE NOTE: Budget

---

- Salary expenses may not exceed **30%** of the project's awarded budget and are allowed only under the following two scenarios:
  - Existing staff are delivering training or professional development for other staff to enhance the capacity of the nonprofit CBO and is currently not compensated for offering this training
  - Existing staff are participating in training and other existing staff have to cover programs so there is no disruption to services
- Fringe benefits are capped at **15%** of the salary line item
- Computer hardware and software expenses are capped at **30%** of the awarded budget
- No other capital or administrative/overhead expenses are allowed



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND



# Hispanic Federation Review & Vetting Process

---

All finalist organizations and proposed consultants will be subject to a vetting process and database searches regarding outstanding financial obligations, conflicts of interest, or other disqualifying issues. Sources used for vetting purposes will include, but not be limited to, the following:

## **Non-Profit Organizations** • GuideStar

- IRS Database (tax-exempt status)
- Review proposed use of funds to ensure that monies are not used in any prohibited manner.
- Connecticut State Department of Consumer Protection Charities Unit

## **II. Consultants** • Registration with the Connecticut State Department of Consumer Protection

- Google and social media



# SAMPLE BUDGET - \$35K

---

Budget Category	Budget Amount
Salaries and Wages	10,500
Fringe Benefits	1,575
Consultants	21,000
OTPS	1,925
<b>BUDGET AMOUNT</b>	<b>35,000</b>

# SAMPLE BUDGET - \$35K

---

Description of Budget Categories: Claimed expenses must be made within described categories.	
Category	Description
Salaries and Wages	Staff salaries are capped at 30% of the total budget.
Fringe Benefits	Fringe benefits cannot exceed 15% of the salary allocation (may include workers compensation, disability, unemployment insurance, medical, life, and pension).
Consultants	Individuals with specific skills retained to perform limited programmatic tasks or to complete program-related projects on a temporary and/or limited basis, where the tasks or projects cannot be accomplished by the contractor's staff. The services provided by the Consultant must be related to the program work scope described in the Consultant Agreement Form. Consultant's resume must be submitted. According to City Council requirements, no more than 60% of your total budget can be applied to private, for-profit, or non-profit consultants.
OTPS	Refers to programmatic expenses other than Salaries, Fringe Benefits, or Non-Staff Services (e.g., admission fees, seminars, workshops). Any hardware/software purchases are limited to 30% of your total budget. Limits to hardware and software relates to the capacity-building initiative (e.g., accounting/fundraising software). No administrative fees or overhead costs.

# SAMPLE BUDGET - \$35K

1100 - Salaries and Wages		
# Positions	Position Title	Amount
1	Executive Director / Issa Rae	\$10,500
	Total	10500
1200 - Fringe Benefits		
	Description	Amount
01/01/2018 - 06/30/2018	FICA, Workers Comp, Health Insurance	\$1,575
	Total	1575
2100 - Consultants		
Consultant Name	Description of Services	Amount
Amazing Boards	Board development and recruitment	\$21,000
	Total	21000
3000 - OTPS (please provide itemized breakdown of expenses)		
Category	Description/Purpose	Amount
Supplies	Materials for board development workshops (paper, pens, markers, etc)	500
Space Rental	Renting a conference room for workshops on board recruitment and development	1275
	*no organizational rent	
	*no overhead costs	
	*no administrative percentage	
Meals	Food and refreshments for workshops	150
	Total	1925

# TAKE NOTE: Consultants

---

Consultant is chosen with the following considerations:

- Consultants cannot be existing staff, or a current/former interns or family relatives of staff or board members
- Consultant has been properly interviewed, references checked
- Budget allocation for a For-Profit and Non-Profit Consultant is capped at 60% of the total award
- All proposed consultants must submit current documentation and will be vetted in the current year



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# TAKE NOTE: Consultants

---

Please identify consultants when submitting your proposals and attach the following documents:

- Resume
- EIN/Social Security Number
- Contact Information
- Conflict of Interest Disclosure Form
- Client List
- Description of consultant appropriateness/ Rationale for choosing the consultants



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# CCNSF Timeline

---

- *Request for Applications (September 29<sup>th</sup>, 2023)*
- *Deadline for Applications Submissions (October 29<sup>th</sup>, 2023)*
- *Grant Awards Announced (November 8<sup>th</sup>, 2023)*
- *Projects Begin (December 1<sup>st</sup>, 2023)*
- *Awardees Orientations (December 12<sup>th</sup>, 2023)*
- *Mid-Contract progress Report Due (March 31<sup>st</sup>, 2024)*
- *Services Delivered/Funds Expended By (May 30<sup>th</sup>, 2024)*
- *Final Report (June 28<sup>th</sup>, 2024)*



# Resources

---

## Electronic Resources:

- [FAQ](#)
- Consultant Lists
- Grant Application Sample

**REMINDER:** This recording will be posted to our website.



**CCNSF**  
COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND



# Questions?

---

CONNECTICUT



**CCNSF**

COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# Contact Information

---

## FOR APPLICATION SUBMISSIONS AND ADDITIONAL INFORMATION

### Hispanic Federation

Kely Pimentel at [kpimentel@hispanicfederation.org](mailto:kpimentel@hispanicfederation.org)

### FOR APPLICATION PLATFORM TROUBLESHOOT

Technical Assistance: [mail@grantapplication.com](mailto:mail@grantapplication.com)

CONNECTICUT



# CCNSF

COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

# Communities of Color Nonprofit Stabilization Fund

CONNECTICUT



# CCNSF

COMMUNITIES OF COLOR NONPROFIT STABILIZATION FUND

FY2024 (2023-2024)